



## DEPARTMENT OF THE NAVY

OFFICE OF NAVAL RESEARCH  
ATLANTA REGIONAL OFFICE  
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IN REPLY REFER TO:  
ONR ATL/A243:gcs  
2 November 2022

Ms. Joyce Gredler  
Fixed Assets Accounting Group  
University of Virginia  
PO Box 400194  
Charlottesville, VA 22904-4194

Dear Ms. Gredler,

The Office of Naval Research, Atlanta Regional Office performed a Virtual On-site Property Management System Analyses PMSA for the University of Virginia, Charlottesville, Virginia September 13, 2022. The PMSA was performed in accordance with FAR and OMB/CFR requirements.

The objective of the PMSA was to ascertain the ability of the University of Virginia's property control system to protect, preserve, account for and control Government property in its custody. The review was also to determine if the organization was in compliance with applicable Federal regulations. The PMSA included various tests and analyses of the institution's internal management controls for property management, inventory procedures, reports, disposition activities and other areas as deemed necessary to perform the PMSA.

According to ONR records, the total value of ONR administered property at the University of Virginia is \$2,640,711.37.

The University of Virginia's Property Policies and Procedures have been reviewed for completeness and have been found to be acceptable.

The University of Virginia completed a physical inventory in July 2022. The inventory was performed in accordance with their approved policies and procedure. There were no deficiencies identified during the physical inventory.

Any required property reporting has been completed timely and accurately by the University of Virginia. The University of Virginia has routinely requested disposition instructions within a reasonable timeframe after the property was no longer needed for its assigned project.

Based upon the results of this PMSA and in the judgment of the Property Administrator, the property control system at the University of Virginia is compliant to protect, preserve, account for and control Government owned property.

If you have questions or need additional information, please contact Geri C. Sinclair at [geri.c.sinclair.civ@us.navy.mil](mailto:geri.c.sinclair.civ@us.navy.mil).

Sincerely,

JAMES B. GANDY  
Administrative Contracting Officer

Enclosure (1) PMSA Report

cc: ONR, E/SRB  
Lisa Erickson, ONR